

## Webinar Sign On Guide

Welcome!

If you're new to the webinar platform: Zoom, you don't need to "Sign up" in Zoom to join a meeting.

You can follow the steps outlined below without needing to sign up first.

\*\*\*We strongly encourage you to watch the webinar on a larger screen, like a desktop. This is best for an immersive experience and to see the texts better. But if viewing from your phone is your only option, that's okay as well.

Join the webinar platform: Zoom Meeting <u>https://zoom.us/j/473228767</u>

Meeting ID: 473 228 767

## For Windows and Mac:

- 1. Click the link to join a meeting <a href="https://zoom.us/j/473228767">https://zoom.us/j/473228767</a>
  - a. Zoom prompt should pop up:



- b. Select open to automatically on your machine
- c. If you come a bit early, you'll see this until Belah opens the meeting. Stay there and when the meeting opens you'll be let in automatically



- d. *OR* open the Zoom app and type in the Meeting ID 473 228 767 number
- 2. Join Meeting
  - a. Type in any name -- Everyone on the webinar can see this so you can use any name you're comfortable using

325-123-919	~
JohnDoe	
) Remember my name for future me	eetings
Do not connect to audio	

b. *OR* if you already have an existing Zoom account, you can change your name that is displayed once you are on zoom by hovering your mouse towards the lower portion and clicking participants



- 3. And clicking Rename
- 4. IMPORTANT: please move my video to the upper right portion as the presentation otherwise will have portions cut off

5. Click the rectangle button to get a bigger view of Belah's video so you'll have the presentation/lecture feel





Click the large gray box on the right of the 4 squares, so it will look like this:



6. You're all set! Enjoy the webinar! Glad to have you on board!

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## On your phone:

For iOS and Android users:

1. Download the Zoom app.



- 2. Click the link to immediately join a meeting https://zoom.us/j/473228767
- 3. *OR* open the app, click Join a Meeting and enter the Meeting ID number: 473 228 767

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< Join a Meeting			
325 123 919			
Join with a personal link name			
John Doe			
	Join Meeting		
If you received an invitation link, tap on the link to join the meeting.			
JOIN OPTIONS			
Don't Connec	ct To Audio	$\bigcirc$	
Turn Off My	Video	$\bigcirc$	
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- 4. Type in a name -- everyone on the webinar can see this so you can use any name you're comfortable using
- 5. Make sure that your screen rotation is unlocked
- 6. Flip to horizontal to see a better view of the webinar
- 7. Tap on any part of the screen to show this icon



8. Press it. You will then see a video camera button



9. Press the video button that appears to show Belah's video



10. Enjoy the webinar! Glad to have you on board!